

Editorial Guidelines for *PERSPECTIVE*

(NOTE: For texts written in French, please refer to the more detailed, French-language guidelines)

These guidelines are intended to help both authors and editors streamline the copy-editing process. Following them as closely as possible will both accelerate the editing process and improve the quality of the published article. If you have any questions, please do not hesitate to contact the editors at revue-perspective@inha.fr. Thank you in advance for your collaboration.

GENERAL GUIDELINES FOR THE DOCUMENT (au format .doc/Word)

- ◆ Police Times New Roman, 10 point, double-spaced (single-spaced for notes)
- ◆ The article should not contain style sheets.

Abbreviations. The abbreviation of page numbers, whether singular or plural, is always p. Numbers are always written in full (ex.: 1821-1880 instead of 1821-80; p. 141-149 instead of 141-9).

Bold. Please use bold only for titles, subtitles, and the citation of a fig. in the text.

Footnotes. The numbering of footnotes (please avoid endnotes) should be continuous and in Arab numerals.

Italics. The use of italics is reserved for book titles, the titles of art works, and words in a foreign language.

Proper names. Always indicate a person's full name (first and last) the first time they are mentioned in an article. Thereafter, they should be referred to using the surname only. Please do not write surnames using capital letters.

Quotations. If text that has been voluntarily deleted from a quotation, the missing text should be indicated as follows: [...]. Likewise, words or letters that have been added by the author should be set apart in brackets: [and]. If a quotation begins mid-sentence, do not indicate the truncation with brackets but simply by beginning the quotation in lower case. For all complete sentences quoted, begin with a capital. Citations in a language other than French will be translated and the original text included in a footnote.

ILLUSTRATIONS AND CAPTIONS

Please send photographs to scan or digital images (.jpg or .tif format, minimum 300 dpi), accompanied by copyright or courtesy information if applicable. If necessary, *Perspective* will pay any fees associated with image use.

In the text, figures will be indicated as follows: (**fig. 5**). Captions should have the following form: First and last name, *Title*, date (sure or approximative), city, name of institution (ex.: Philippe de Champaigne, *La Madeleine au désert*, 1657, Rennes, Musée des beaux-arts).

BIBLIOGRAPHIC GUIDELINES

Abbreviations in footnotes. A complete bibliographic reference is given the first time a work is cited. If referred to a second time, the work is cited in abbreviated form as "Last name, date, cite n. 00", with the volume and page number if necessary: Michaud, 1999, cité n. 6, p. 12.

Articles. Use « dans » (instead of *in* or *in*) to situate an article or a chapter in a journal, book, or anthology: First and last names, « Title of the article », dans *Title of the book or journal*, volume/issue, date, p. 00-00. Please cite both the first and last pages of a contribution (et seq./et suiv./ff. are to be avoided).

Examples: David Sylvester, « Bacon's Course », dans *Modern Painters*, 6/2, été 1992, p. 14-21. Kristel Smentek, « Pierre-Jean Mariette, le connaisseur d'estampes », dans Sophie Raux, Nicolas Surlapierre, Dominique Tonneau-Ryckelynck éd., *L'estampe : un art multiple à la portée de tous ?*, (colloque, Lille, 2007), Villeneuve d'Ascq, 2008, p. 171-189.

Author. Always give the full first name of an author followed immediately by the last name (only the first letter of each should be capitalized). Separate the names of different authors using a comma; when there are more than three, cite only the first name followed by "*et al.*"

Exhibition catalogues. *Title of the exhibition*, director of the publication followed by "éd.", (cat. expo., city, institution, dates of exhibition), place of publication, date.

Example: *The Age of Chivalry: Art in Plantagenet England, 1200-1400*, Jonathan J. G. Alexander, Paul Binski éd., (cat. expo., Londres, Royal Academy of Arts, 1987), Londres, 1987.

Place of publication. Should be indicated in French (Turin, Londres) ; use a slash (/) to separate two place names. Do not mention the name of the editor (except for publications listed at the beginning of an « Actualité » article).

Books. First and last name, *Title*, place of publication, date.

Example: Yves Michaud, *Critères esthétiques et jugement de goût*, Nîmes, 1999.

Books published in a collection. The name of the collection, given after the title of the work, is indicated in parentheses and italics and is followed by the volume number.

Example: Françoise Waquet, *Le modèle français et l'Italie savante. Conscience de soi et perception de l'autre dans la République des lettres (1660-1750)*, (*Collection de l'École française de Rome*, 117), Rome, 1989.

Re-editions. Place the original publication date in parentheses immediately preceding the re-edition date. If necessary, indicate the name of the director of the new edition, followed by "éd."

Examples: Francis Haskell, Nicholas Penny, *L'Antico nella storia del gusto. La seduzione della scultura classica, 1500-1900*, (New Haven/Londres, 1981) Turin, 1984. Giovan Pietro Bellori, *Le vite de' pittori, scultori ed architetti moderni*, Evelina Borea éd., (Rome, 1672) Turin, 1976.

Translations. The original reference, preceded by « éd. orig. : » appears at the end in brackets.

Example: Aldo Schiavone, *L'histoire brisée. La Rome antique et l'Occident moderne*, Paris, 2003 [éd. orig. : *La storia spezzata. Roma antica e Occidente moderno*, Rome, 1996].

Symposiums. Indicate the name of the director of the publication followed by « éd. », *Title*, ("symposium", city, date), place of publication, date.

Example: Sophie Raux, Nicolas Surlapierre, Dominique Tonneau-Ryckelyncq éd., *L'estampe : un art multiple à la portée de tous ?*, (colloque, Lille, 2007), Villeneuve d'Ascq, 2008.

Title. Essays, books, catalogue, and journals in italics ; articles and chapter titles in quotation marks.

Dissertations and theses. First and last names, *Title*, « thèse », university, date.

Example: Muriel Clair, *Du décor rêvé au croyant aimé. Une histoire des décors des chapelles de mission jésuite en Nouvelle-France au XVII^e siècle*, thèse, Université du Québec à Montréal, 2008.

Specific guidelines for the "TRAVAUX" section

The complete bibliographic references given at the end of the article are preceded by a short reference in the following form : "Last name [in small capitals], date :". Exhibition catalogues are preceded by: "Abridged title (approximately three words)..., date : ». These abbreviated references, listed in alphabetical order, are referred to in the article in parenthesis, followed by a page numéro if applicable: (MICHAUD, 1999, p. 12).

Exemples :

- NEES, 2002 : Lawrence Nees, *Early Medieval Art*, Oxford, 2002.
- VALÉRY, (1921) 2002 : Paul Valéry, *Eupalinos ou l'architecte*, Paris, (1921) 2002.
- *Age of Chivalry...*, 1987 : *The Age of Chivalry: Art in Plantagenet England, 1200-1400*, Jonathan J. G. Alexander, Paul Binski éd., (cat. expo., Londres, Royal Academy of Arts, 1987), Londres, 1987.

NOTE: for multiple references by the same author in the same year, distinguish them by adding the letter a, b, etc. after the date, according to the order in which they are cited in the article : MICHAUD, 1992b.